



Illuminating lives...

## SOUTH BIHAR POWER DISTRIBUTION COMPANY LIMITED

Regd. Office: Vidyat Bhawan, Bailey Road, Patna – 800021

A Govt. Of Bihar Undertaking

### TRAINING SCHEDULE OF NEWLY RECRUITED REVENUE OFFICERS UNDER SBPDCL

Venue:- Conference Hall of Vidyat Bhawan, Patna.

Date :- 18.09.2014	Time :- 10:30 AM to 11:00 AM Introductory Session addressed by Director Project SBPDCL	Time :- 11:00 to AM to 12:00 Noon Organisational Structure/ Overview by Sri I. B. Prasad, FC	Time :- 12:00 to AM to 2:00 PM Tariff for all Category of Consumer (in detail) by Sri Nadeem, EEE (Commercial)	Time :- 02:00 to PM to 3:00 PM Lunch Break	Time :- 3:00 PM to 5:00 PM Tariff by Sri Amiya Shankar, Sr. Manager F&A	Time :- 5:00 PM to 6:00 PM MRS (Meter Reading Sheet) Bill Delivery Format Correction Slip, RRF, DF Coding and its tagging with Consumer by Sri Rajesh Kumar, AO (Revenue)
Date :- 19.09.2014	Time :- 10:00 to AM to 12:00 Noon Billing Proforma, Elements of bills eg. Energy Charges, Maximum Demand etc. Fixed Charges, Electricity Duty, Shunt Capacitor Charges, Revenue Statement –I by Sri Gautam Govinda, EEE (HT Cell)	Time :- 12:00 Noon to 2:00 PM Reliance/SAP/SPM by Reliance Officials with Sri Suraj Kumar, AEE (IT)	Time :- 2:00 to PM to 3:00 PM Lunch Break	Time :- 3:00 PM to 5:00 PM Consumer Ledger & other MIS with respect to V.C. Meeting & other Meeting. Collection System/ Option of payment Online etc. Errors/deficiency in Bill by Smt. Sangeta Prasad, Sr. Manager (F&A)		